

# Minutes of the 19th Annual Membership Meeting of the VLO

Tuesday 8<sup>th</sup> of May 2007, Academisch Genootschap, Eindhoven

## 0. Agenda 19<sup>th</sup> Annual Members meeting Vereniging Logistiek Ontwerpers

1. Opening ALV
2. Minutes 18<sup>th</sup> ALV
3. General annual report 2006
4. Financial annual report and cash flow controllers
5. Proposal for the composition of the 2007 board and installation
6. Preview 2007/2008
7. Any other Business
8. Closing ALV

## 1. Opening ALV

Opening at 20:00 by chairman Friso Kuipers

### Present

Marco Bachrach	Friso Kuipers	Xue Li
Ad Lavrijsen	Anne Feijen	Nicolas Avila
Yang Liu	Anna Otahalova	Javier Gomes
Georgios Karandinos	Vsevolod Nozhnov	Piotr Zajaczkowski

### Absent with notification

Geert Ketelaars	Frans van Mook	Rene Graste
Leo Bevelander	Eugenia Martelli	Ed Weenk
Marc Habets	Jan Fransoo	Stance van Woensel

### Absent without notification

All other members

## 2. Minutes 18<sup>th</sup> ALV

The minutes of the 18<sup>th</sup> ALV were accepted without changes.

## 3. General annual report 2006

### Composition of membership roll

At the end of December 2006 the total number of members was 247 a decrease of 3 compared to last year. With this amount of members we are again at the levels reached in the years 1997-1999. In the table below you can see the development of our membership base in the past years.

	1998	1999	2000	2001	2002	2003	2004	2005	2006
Junior members	21	20	19	15	10	16	30	35	17
Alumni (regular)	169	171	174	176	178	169	164	180	195
Members of honor	3	3	3	3	3	3	4	4	4
Associated members	47	49	46	48	46	38	38	31	31
Supporting members	11	11	11	10	0	0	0	0	0
<b>Total</b>	<b>251</b>	<b>254</b>	<b>242</b>	<b>242</b>	<b>237</b>	<b>226</b>	<b>230</b>	<b>250</b>	<b>247</b>

The number of junior members (the trainees currently in LMS) decreased to 17, because 15 people graduated in 2006 and automatically became regular members (Alumni). However, 3 trainees resigned LMS during the study, which are excluded from the junior members. The other types of members, namely members of honor, supporting members and associated members, have not changed in number.

During the year several mailings have been sent out, both by post as well as by e-mail. These mailings concerned: the annual BBQ and New Year drink invitation. Furthermore, a number of VLO PLUS-bank Mailings were sent to the members, containing vacancies for industrial companies, consultancy companies as well as recruitment agency.

### **Public Relations and External Affairs**

During 2006 no activities have been developed in this area. We did however send out 8 PLUS-bank mailings, which are 3 less than last year's record.

At the end of 2006, KiVi Niria Transportkunde contacted VLO to explore cooperation. For 2007, an increased exploration of cooperation with both vLm (Vereniging Logistiek Management) and KiVi Niria Transportkunde is anticipated.

Due to set-backs reported last year, the website went live much later than planned. At the end of 2006, the site was ready for first testing, but not yet operational. Live release occurred in February of 2007. The site is now operational and improvements and minor debugging will take place on-the-go.

### **Social Activities**

The same as year 2005, VLO members had been invited to the traditional activities, which were organized by VLO; the BBQ and the New Year's drink in January. The BBQ in July 2006 attracted a moderate number of participants, whereas the New Year's drink in January 2007, attracted a large amount of members, especially the amount of junior members was striking.

### **Knowledge Activities**

One of the most important activities during 2006 is the preparation of VLO conference in April 2007. The conference committee was selected from the junior members, and they are working continuously on various areas of the conference; for instance: day organization, speakers, sponsors, public relations, and IT. Conference preparations are going very well with a very interesting line-up of speakers and sponsors.

### **LMS Program**

One of the goals of the VLO is to maintain contacts with the LMS program, as well as the development of the program. During the past year, there was a short break of the enrollment of the program, and a new study plan has been developed by the LMS board. Some members of VLO arranged meetings to discuss the future of LMS program, and proposed the suggestions to LMS director Nico Dellaert.

### **Preview 2006 revisited**

The VLO website was successfully developed and online. It provides a opportunity to the members to reach VLO in an easier and faster way. The information about VLO, Plusbank has been updated as well. The self management functions enable the member to update their status directly.

Besides the website, another important issue is the preparation of VLO conference 2007.

#### 4. Financial annual report and cash flow controllers

In the financial year 2006 the VLO has a negative result, which was almost equal to budget.

Hereafter the financial annual report for the financial year 2006 will be illustrated by the profit and loss, the balance sheet and the budget for 2007.

##### Explanation of the Profit and Loss

In the past year the revenues of the VLO have been more than 600 Euro higher than budgeted. This comes fully on the account of the higher than anticipated amount of PLUS Bank mailings. Income from interest was slightly lower than budgeted due to further reducing interest rates.

Total expenditures in the financial year 2006 were almost 700 Euro higher than budgeted. Main reasons for this are higher than expected cost of internal activities, which were caused by the quite high number of members attending the barbecue and the new year's drink. The administration and organisation costs were also higher than budgeted because of the number of PLUS-Bank mailings and related mailroom costs. Amount spent on PLUS-Bank mailings has been split off from the other administration and organisation costs for the first time this year and it is the intention to keep doing this in the future. The costs for public relations and external affairs (including Internet development) have been lower than anticipated because the delay of delivering the new VLO website has not allowed us to continue development of the web site with new functionality. The amount for the depreciation of debtors is due to one not paid conference fee for the 2005 conference. Finally one excursion / company visit has been organised, which accounts for the expenses on lectures and excursions.

This results in an overall negative result for the financial year 2006 of Euro 1088.39, where we budgeted a negative result of only Euro 1000.

<b>Profit and Loss 2006 (revenues)</b>			
Description	Result 2006	Budget 2006	Result 2005
Membership fees	0.00	0.00	0.00
Donations	0,00	0,00	0,00
Interest	885.06	1,000.00	983.32
Service to third parties	1,922.00	1,200.00	2,279.00
Conference 2005	0.00	0.00	4,444.62
Release provision creditors	0.00	0.00	0.00
<b>Total revenues</b>	<b>2,807.06</b>	<b>2,200.00</b>	<b>7,706.94</b>

  

<b>Profit and Loss 2006 (expenditures)</b>			
Description	Result 2006	Budget 2006	Result 2005
InVLO-magazine	0.00	0.00	0.00
Lectures & excursions	50.00	0,00	0,00
Public relations & external affairs	71,26	500.00	0.00
Internet development	200.00	0.00	1,000.00
LMS program	0.00	0.00	0.00
Internal contacts	1,171.15	1,000.00	796.55
Service to third parties	842.05	0.00	0.00
Organisation & administration	964.49	1,500.00	3,753.83
Representation	297.50	200.00	152.45
Depreciation debtors	299.00	0.00	182.50
<b>Total expenditures</b>	<b>3,895.45</b>	<b>3,200.00</b>	<b>5,885.33</b>

  

<b>Balance (revenues -/- expenditures)</b>	<b>-/- 1,088.39</b>	<b>-1,000.00</b>	<b>1,821.61</b>
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### Explanation of the balance sheet per December 31<sup>st</sup> 2006

The capital of the VLO has reduced to 57,621.27 at the end of 2006. The total financial position of the VLO thereby remains very healthy. As indicated last year the debtors no longer include membership or administration fees, as membership fees have been reduced to zero Euro. The open debtors are less than last year and are all related to PLUS Bank mailings from last three months of 2006. The majority of these have been paid by now.

<b>Balance 2006</b>					
Assets	31-12-2005	31-12-2006	Liabilities	31-12-2005	31-12-2006
Girorekening	5,182.96	2,540.51	Creditors	1,000.00	0.00
Kapitaalrekening	53,537.70	54,422.76			
Debtors			Provision		
- Membership fees	0.00	0.00	Creditors	0.00	0.00
- Administration fees	0.00	0.00	Provision		
- Others	989.00	658.00	Debtors	0.00	0.00
			Capital	58,709.66	57,621.27
<b>Total</b>	<b>59,709.66</b>	<b>57,621.27</b>	<b>Total</b>	<b>59,709.66</b>	<b>57,621.27</b>

### 5. Proposal for the composition of the 2007 board

*Proposal of the new board:*

Friso Kuipers	chairman
Marco Bachrach	treasurer
Yang Liu	secretary
Ad Lavrijsen	general board member
Xue Li	general board member

With all in favor the proposal of the board was approved by the ALV

### 6. Preview 2007

In the upcoming year, the board wants to continue improvement of the web-based support (see picture) and organize a BBQ and a New Year's Drink. Furthermore, they are willing to facilitate additional knowledge activities in autumn.

### Explanation of the budget for 2007

For the revenues the membership fees are still zero, because the proposal is to have a membership fee of zero Euro for 2007. Revenues for services from third parties are estimated equal to last year's budget. The interest revenues are estimated to be equal to the 2006 realisation, since the cash of the VLO is slightly lower, but interest rates have a tendency to increase again. For the 2007 conference we took a positive result of EUR 1,500 in account as has been done for past conferences. The budgeted revenues for 2007 are therefore EUR 3,600.

<b>Budget 2007 (revenues)</b>	
Description	Budget 2007
Membership fees	0.00
Interest	900.00
Services to third parties	1,200.00
Conference 2007	1,500.00
<b>Total revenues</b>	<b>3,600.00</b>

<b>Budget 2007 (costs)</b>	
Description	Budget 2007
Lectures & excursions	100,00
Public relations & external affairs	100,00
Internet development	400.00
Internal contacts	1,200.00
Services to third parties	700.00
Organisation & administration	1,400.00
Representation	200.00
<b>Total costs</b>	<b>4,100.00</b>
<b>Balance (revenues -/- costs)</b>	<b>-/- 500.00</b>

Most relevant costs have been budgeted at approximately the same level as last year. However we have increased the budgeted amount for organization and administration because the intention is to have a separate annual membership meeting in Academisch Genootschap again. Costs of services to third parties (PLUS Bank mailing costs) are separately budgeted for the first time at approximately half the revenues from PLUS Bank mailings. There is budget reserved for the New Year's drink and the summer barbecue (internal contacts). For 2007 there is some increased enthusiasm for organizing another excursion or lecture, so some room has been created for this in the budget. Regarding public relations and external contacts we only budgeted for the hosting costs of the internet site. We also included a line for some additional internet development to be able to make the web site more professional and fulfill new requirements and suggestions from the members once they start actively using it. The 2007 budget is than slightly negative, coming to a budgeted loss of only 500 Euro.

In the coming autumn, VLO will organize a knowledge activity for all the members. Ideas can be generated from everyone.

In June, annual BBQ is combined with Stance goodbye party. At that time, Stance will be present at the party, and VLO will send her a nice gift to thank her contribution all these years.

The alumni website of TU/e is online; Marco and Friso will discuss how to cooperate VLO, as an alumni network of LMS, with TU/e.

## **7. Other Business**

Because of the success of VLO conference 2007, there are two persons would like to join in VLO.

The treasurer position in VLO board will be filled in 2008. The VLO members are open to apply the position. The language should not be a barrier for the new treasurer, however, things will become easier if the future treasure can speak or understand Dutch.

The discussion with Nico Dellaert about new LMS program is still open. Senior VLO members would like to find an opportunity to meet with him.

The LMS website is not up-to-date, and the proposal would be providing a new LMS webpage by VLO. The possibility should be discussed with Twan Geenen.

## **8. Closing ALV**

The Annual membership was closed by the chairman Friso Kuipers.